



## OPEN AGENDA for the Gapuwiyak Local Authority Meeting 29 January 2024

**Dedicated to promoting the power of people, protection of community and respect for cultural diversity.**

**Djambarrpuyŋu**

Dhuwandja dhäwu dhipuŋur EARC-ŋur bukmakku yolŋuw mala nhämunha limurr ga nhina wäŋakurr malaŋuwurr buku-liw̄maram:

- limurr dhu räl-manapanmirr ganydjarrwu limurrungalaŋaw rur'maranharaw,
- ga dharay walŋaw,
- ga ŋayaŋu-ḍapmaranhamirr bukmak bala-räli'yunmirr.

**Dhaŋu**

Dhaŋum dhäwu EARC-ŋur bukmakku yolŋuwu warrawu nhämunha ŋalma yaka nyena ŋayambalmurru buku-liw̄yuman:

- ŋalma ŋarru räl-manapanmi ganydjarrwu ŋakanhaminyarawu ŋalmalinguwaywuru,
- ga dharay walŋawu,
- ga ŋayaŋu-ḍapthumanmi bukmak bala-räli'yunmi.

**Anindilyakwa**

Warna East Arnhem Shire narringandena-ma wurrarrubuda warnamalya, karridirrakina-ma ababurna-langwa community akwa kuwerrukwulina-yada ngakwurri-langwa culture.

**Gumatj**

Dhuwalanydja dhäwu EARC-ŋuru bukmakku yolŋuwu mala nhämunha ŋilimurru yukurra nhina wäŋakurru buku-liw̄yunmarama:

- ŋilimurru yurru räl-manapanmirri ganydjarrwu gaŋga'thinyarawu ŋilimurrungalaŋawu,
- ga dharay walŋawu,
- ga ŋayaŋu-ḍapthunmaranhamirri bukmak bala-lili'yunmirri.

**Marraŋu**

Dhuwanydji dhäwu barranga'yun EARC-ŋur bukmakku yolŋuw yukurr buku-liw̄maram wäŋa miŋtji malanyha:

- Dalimurr wurruku räl-manapanmirr djäk ganydjarrwu ŋalimurrungalaŋaw
- Gaŋgathinyamaranharaw wonḍaŋarrgunharaw,
- Ga djäga walŋaw,
- Ga ŋayaŋu-ḍapmaranhamirr ŋalimurr wurruku bukmak bala-räli'yunmirr.

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

**EAST ARNHEM REGIONAL COUNCIL**

Notice is hereby given that a Meeting of the Gapuwiyak Local Authority will be held at the Gapuwiyak Council Office offices on Monday 29 January 2024 at 12:00 pm.

Agendas and minutes are available on the Council website [www.eastarnhem.nt.gov.au](http://www.eastarnhem.nt.gov.au) and can be viewed at the Councils public office.

Dale Keehne

**Chief Executive Officer**

**Dial-in Details:**

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 449 038 772 407

Passcode: spuFMP

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+61 2 8318 0005,,45220013# Australia, Sydney

Phone Conference ID: 452 200 13#

**Schedule 1 Code of conduct****1 Honesty and integrity**

A member must act honestly and with integrity in performing official functions.

**2 Care and diligence**

A member must act with reasonable care and diligence in performing official functions.

**3 Courtesy**

A member must act with courtesy towards other members, council staff, electors and members of the public.

**4 Prohibition on bullying**

A member must not bully another person in the course of performing official functions.

**5 Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.

**6 Respect for cultural diversity and culture**

6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.

6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.

**7 Conflict of interest**

7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.

7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.

**8 Respect for confidences**

8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.

8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

**9 Gifts**

9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.

9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.

**10 Accountability**

A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.

**11 Interests of municipality, region or shire to be paramount**

11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.

11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.

**12 Training**

A member must undertake relevant training in good faith.

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## **1 Meeting Establishment**

YOW NGILIMURR BUKU'LUNGTHUN DHIYAK MEETINGU GA MALA DJARRYUN ROM

The Chair may wish to open the meeting with a prayer.

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**MEETING ESTABLISHMENT**

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**1.3 Attendance****RECOMMENDATION:**

**That the Local Authority:**

- (a) Notes the absence of <>**
- (b) Notes the apology received from <>**
- (c) Notes <> are absent with permission of the Local Authority.**
- (d) Determines <> are absent without permission of the Local Authority under Section 47(1) (0) of the Act.**

**SUMMARY:**

This report is also to table, for the Councils record, any absences, apologies and requests for leave of absence received from the Council members and what absences that the Council given permission for.

**ATTACHMENTS:**

1. Gapuwiyak Attendance Record 2023 2024 [**1.3.1** - 1 page]

## Gapuwiyak attendance record

Meeting date	22.09.23	23.11.23 Cancelled	29.01.23								
Trudy Wunungmurra	Y										
Freddie Ganambarr	Y										
Jessica Wunungmurra	Y										
Ricky Guyula	Y										
Ivan Wanambi	Y										
Thomas Guyula	Y										
Bandi Wunungmurra	Y										
Bobby Wunungmurra	Y										
Simon Gawirrin	Y										
Alice Wanambi	Y										



**MEETING ESTABLISHMENT**

## 1.4 Conflict of Interest

**RECOMMENDATION:**

That the Local Authority notes no conflicts of interest declared at today's meeting.

**OR**

That the Local Authority notes any conflicts of interest declared at today's meeting.

**SUMMARY:**

This report is tabled for members to declare any conflicts they have within the agenda.

**BACKGROUND:**

The Local Government Act (Chapter 7, Part 7.2, Section 114 – Conflict of Interest) details that “A member has a conflict of interest in a question arising for decision by the audit committee, council, council committee or Local Authority if the member or an associate of the member has any of the following interests in how the question is decided:

- (a) A direct interest
- (b) An indirect financial interest
- (c) An indirect interest by close association
- (d) An indirect interest due to conflicting duties”.

**GENERAL:**

A conflict of interest is a situation that has the potential to undermine a person's ability to be impartial because of the possibility of a clash between the person's self-interest and professional interest or public interest.

When this occurs the Local Authority Member should declare the interest and remove them self from the decision making process.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

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**ATTACHMENTS:**

Nil

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**MEETING ESTABLISHMENT**

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1.5 Previous Local Authority Minutes

**RECOMMENDATION**

**That the Local Authority approves the minutes of the previous meeting held on 21 July 2023.**

**ATTACHMENTS:**

1. 2023-07-21 Gapuwiyak LA Minutes [1.5.1 - 7 pages]



## Mission

**East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.**

### Core Values

Respect  
Professionalism  
Human Dignity  
Organisational Growth  
Equity  
Community

## **MINUTES FOR THE GAPUWIYAK LOCAL AUTHORITY MEETING**

**21 July 2023**

Under closing the gap priority reforms, socio economic outcome 16 – Aboriginal and Torres Strait Islander languages are strong, supported and flourishing and it is standard practice for reports to be considered, discussed and debated in the traditional dialects of the East Arnhem region, Yolngu Matha or Anindilyakwan.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD ON FRIDAY, 21 JULY  
2023 AT EAST ARNHEM REGIONAL COUNCIL OFFICE

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**ATTENDANCE**

In The Chair Freddie Ganambarra, Cr Bandi Wunungmurra, Cr Bobby Wunungmurra, Local Authority members: Simon Maymuru, Jessica Wunungmurra, Ricky Guyula, Thomas Guyula., Alice Wanambi and Ivan Wanambi.

**COUNCIL STAFF**

Dale Keehne – CEO.

Shane Marshall – Director Infrastructure and Technical Services (via video).

Anesuishe Hector – Council Operations Manager, Gapuwiyak.

Wendy Brook – Executive Assistant to the CEO.

**MEETING OPENING**

Chair opened the meeting at 10.21AM and welcomed all members and guests.

**PRAYER**

Jessica Wunungmurra.

**Apologies****3.1 APOLOGIES AND ABSENCE WITHOUT NOTICE****SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

274/2023 **RESOLVED (Jessica Wunungmurra/Simon Maymuru)**

**That Council:**

- (a) Notes the absence of Trudy Wunungmurra.**
- (b) Notes the apology received from Trudy Wunungmurra.**
- (c) Notes Trudy Wunungmurra is absent with permission of the Local Authority.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD ON FRIDAY, 21 JULY  
2023 AT EAST ARNHEM REGIONAL COUNCIL OFFICE

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### 3.2 LOCAL AUTHORITY MEMBERSHIP

#### SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

275/2023 RESOLVED (Ivan Wanambi/Thomas Guyula)

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

#### Conflict of Interest

### 4.1 CONFLICT OF INTEREST

#### SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

276/2023 RESOLVED (Ivan Wanambi/Alice Wanambi)

That the Local Authority notes no conflicts of interest declared at today's meeting.

#### Previous Minutes

### 5.1 PREVIOUS MINUTES FOR RATIFICATION

#### SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

277/2023 RESOLVED (Thomas Guyula/Ivan Wanambi)

That the Local Authority notes the minutes from the meetings of 24 March and 19 April 2023 to be true records of the meetings.

#### Local Authorities

### 6.1 LOCAL AUTHORITY ACTION REGISTER

#### SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

278/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD ON FRIDAY, 21 JULY  
2023 AT EAST ARNHEM REGIONAL COUNCIL OFFICE

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That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.

**Guest Speakers**

**7.1 NORTHERN TERRITORY POLICE - LAW & ORDER COMMUNITY UPDATE  
SUMMARY**

This report is for a law and order update to be provided to the members of the Local Authority by an officer of the Northern Territory Police.

279/2023 RESOLVED (Ivan Wanambi/Jessica Wunungmurra)

That the Local Authority thanks the Guest Speaker for her update.

**7.2 GUEST SPEAKER - JAY PETERS, CATEGORY MANAGER - POWER AND WATER  
CORPORATION**

280/2023 RESOLVED (Ivan Wanambi/Thomas Guyula)

The Local Authority thanks the guest speaker for his presentation.

**MOTION MOVE TO LUNCH AT 12.05PM**

281/2023 RESOLVED (Thomas Guyula/Simon Maymuru)

**MOTION MEETING RESUMED AT 12.42PM**

282/2023 RESOLVED (Ivan Wanambi/Jessica Wunungmurra)

**7.3 GUEST SPEAKER - MELINDA MANSELL, AUSTRALIAN BUREAU OF  
STATISTICS.**

283/2023 RESOLVED (Ricky Guyula/Ivan Wanambi)

The Local Authority:

- (a) Thanks the guest speaker for her presentation.
- (b) Supports the National Aboriginal and Torres Strait Islander Health survey in Gapuwiyak.
- (c) Notes the significant issues in Gapuwiyak regarding volatile substance abuse.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD ON FRIDAY, 21 JULY  
2023 AT EAST ARNHEM REGIONAL COUNCIL OFFICE

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- (d) Requests the Director, Community Development formally invite Northern Territory Mental Health Alcohol and Other Drugs (MHAOD), Senior Director Cecilia Gore, to attend the next Local Authority meeting to further the discussion and action planning regarding volatile substance abuse in Gapuwiyak, and the wider East Arnhem Region.

**7.4 GUEST SPEAKER - MEGAN SMITH, ENGAGEMENT ASSISTANT DIRECTOR - NATIONAL INDIGENOUS AUSTRALIANS AGENCY – DID NOT PROCEED.**

**7.5 GUEST SPEAKER - MARYANNE WALLEY, ENGAGEMENT OFFICER - AUSTRALIAN ELECTORAL COMMISSION**

284/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

The Local Authority thanks the guest speaker for her presentation.

**General Business**

**8.1 CEO REPORT**

285/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

That the Local Authority notes the CEO Report.

**8.2 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT UPDATES**

**SUMMARY**

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

286/2023 RESOLVED (Ivan Wanambi/Jessica Wunungmurra)

That the Local Authority notes the Technical & Infrastructure Services report.

**8.4 YOUTH, SPORT AND RECREATION COMMUNITY UPDATE.**

**SUMMARY**

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

287/2023 RESOLVED (Ivan Wanambi/Thomas Guyula)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD ON FRIDAY, 21 JULY  
2023 AT EAST ARNHEM REGIONAL COUNCIL OFFICE

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That the Local Authority notes the Youth Sport and Recreation report.

#### 8.5 COUNCIL OPERATIONS REPORT

288/2023 RESOLVED (Ricky Guyula/Thomas Guyula)

That the Local Authority notes the Council Operations Report.

#### 8.6 CORPORATE SERVICES REPORT

##### SUMMARY

This report presents the financials plus employment statistics as of 30 June 2023 within the Local Authority area.

289/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

That the Local Authority receives the Financial and Employment information as of 30 June 2023.

##### MOTION

290/2023 RESOLVED (Simon Maymuru/Ivan Wanambi)

Move to confidential at 2.26PM.

##### MOTION

291/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

Return to meeting at 2.39PM.

##### QUESTIONS FROM MEMBERS

Any plans to extend airport, longer airstrips?

Director of Infrastructure advised the Government does not have any plans for Community airstrips.

##### MEETING CLOSE

The meeting closed at 2.43PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Friday, 21 July 2023.



MINUTES OF THE LOCAL AUTHORITY MEETING HELD ON FRIDAY, 21 JULY  
2023 AT EAST ARNHEM REGIONAL COUNCIL OFFICE

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**DATE OF NEXT MEETING**

21 September 2023.

UNCONFIRMED

## **2 Looking Forward - Discussions and Decisions**

GO NGILIMURR MALA DJARRYUN GA YURAM GA YAKAYUN GA BALWAK NGUPAN  
DHUWAL DHARUK

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**LOOKING FORWARD - DISCUSSIONS AND DECISIONS**

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2.1 Guest Speaker - Northern Territory Police - Law & Order Community Update

**AUTHOR** Andrew Walsh (Director - Community Development)

<b>RECOMMENDATION</b>
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<b>That the Local Authority thanks the Guest Speaker for their update.</b>
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**SUMMARY:**

This report is for a law and order update to be provided to the members of the Local Authority by an officer of the Northern Territory Police.

**GENERAL:**

Northern Territory Police to provide an update on community safety and law and order and allow for discussion and the expression of views of Local Authority Members.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**ATTACHMENTS:**

Nil

### **3 Noting Progress and Achievement**

YOW GALKI MEETING DJA DHAWARYUNA YURRU NGILIMURR RONGIYI GA NHAMA NGUNIYI

NANYTJAK NGU DHARUK MALAN GA YURUM GA BUKU WEKAM DHIYAKU MEETING GU

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**NOTING PROGRESS AND ACHIEVEMENT**

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**3.1 CEO Report****AUTHOR**

Dale Keehne (Chief Executive Officer)

**RECOMMENDATION****That the Local Authority notes the CEO Report.****SUMMARY**

This is a report of the key broad issues since the last report to the Local Authority, in addition to those covered in other parts of the agenda.

**GENERAL**

I hope everyone enjoyed a Merry Christmas and New Year with their families and communities and I look forward to an exciting year for Council.

Organisational Review:

Following the extensive survey and face-to-face consultation with all staff, a new proposed organisational structure has been developed.

The Executive Leadership Team has been redesigned and will have the following functional responsibilities:

**People Services Directorate:** Responsible for enhancing organisational culture and employee experience, focusing on human resources, communication, training, and workplace health and safety.

**Community Services Directorate:** Oversees services that directly impact community well-being, including children and library services, aged care, disability services, youth sport and recreation and animal management.

**Financial Services Directorate:** Manages the Council's financial health, including accounting, budgeting and Information Communication Technology, and procurement.

**Council Services Directorate:** Focuses on services related to council operations and community engagement, including municipal services, waste management, Council Offices and support of Local Authorities and Councillors.

**Technical and Infrastructure Services Directorate:** Responsible for infrastructure development and maintenance, which encompasses building, transport infrastructure, public lighting & infrastructure, fleet management, and tenancy services.

A meeting has been held with all Regional and Council Operations Managers over two days, to discuss and refine the proposed new organisational structure. This was followed by an all of staff meeting by video conference with all nine communities and Darwin and Nhulunbuy support officers.

I have started to meet face to face with all staff from all the Council sites and will continue over the next three weeks to discuss the proposed changes and take further advice on finalising the structure which is due to be put in place from mid-February.

The report author does not have a conflict of interest in this matter (Section 179 of the Act)

**ATTACHMENTS:**

Nil

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**NOTING PROGRESS AND ACHIEVEMENT**

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**3.2 Technical & Infrastructure Services Report**

**AUTHOR** Natasha Jackson (Strategic / Public Works & Infrastructure Manager)

**RECOMMENDATION**

**That the Local Authority notes the Technical & Infrastructure Services Report.**

**SUMMARY:**

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2023-2024 Annual Plan.

**BACKGROUND:**

As part of the Annual Plan, there were a range of tabled projects and initiatives subsequently approved by the Local Authorities and Council for the current financial year. Each meeting will have updates associated with the Annual Plan actions, in addition to the reporting of any new initiatives or business arising for the community.

The information below covers actions associated with the below services:

- 108 – Veterinary and Animal Control Services.
- 112 – Support Fleet and Workshop Services.
- 116 – Lighting for Public Safety.
- 118 – Local Road Maintenance & Traffic Management.
- 119 – Local Road Upgrade and Construction.
- 122 – Building Infrastructure Services.
- 129 – Waste and Environmental Services.
- 169 – Municipal Services/Public Works & Infrastructure Services.

**GENERAL:****108 – Veterinary and Animal Control Services**

Reporting Month/Period: November-December

Overall Comments:

Dr Tania and veterinary nurses Sarah and Jessica visited Gapuwiyak from 27–30 November for a full veterinary visit.

The community was very quiet during this veterinary visit and engagement was low, possibly due to the heat and the recent tragic passing of a prominent community member. But we were able to maximise our efficiency with an extra locum vet nurse, Jess, helping vet nurse Sarah and Dr Tania.

The family who owned the resident pig requested for it to be removed and euthanised, so there are no longer any resident pigs. The three resident emus were sighted.



Healthy resident emu



Puppy from Gan Gan with fish hook stuck in lip

Remote Consults over the Festive Period:

Dr Maddy and the AMP team have responded to four calls from the Gapuwiyak team for animals that needed our assistance. We were able to dispense medications via our EARC Veterinary Cabinets and help those animals until we visit next.

Next Visit to Community:

- Veterinary visit: Dr Maddy is visiting Gapuwiyak from 23-24 January for the first vet visit of 2024 – please note the charter flight could be delayed due to weather.

Service Delivery Table:

AMP Delivery: Gapuwiyak	This period of reporting (Nov/Dec 23)	Calendar Year to date (23)	Last year's Annual delivery (22)
Dogs Desexed	5	36	32
Cats Desexed	6	27	48
Community consultations	7	62	226
Remote/Phone consultations	6	27	N/A*
EARC Veterinary Cabinet medication dispensed	6	25	
Minor procedures/other surgeries	1	12	
Parasite Treatments	81	439	221
Euthanasia	3	23	N/A*
Private practice consultations (Mainland)	8	34	
TOTAL Engagements	123	685	527

\*N/A – new reporting system so some data is not applicable.

Community Education Activities: N/A this period

Staff Education/Training Activities:

- Dr Maddy attended the LGANT Conference in Darwin on the 9 November and presented on veterinary infrastructure and how that has been an enabler for our veterinary programs. The presentation was very well received by other councils.

Follow-Up List for Next Visit:

- 2024 schedule due to be released soon.



- The focus for Gapuwiyak in 2024 will be parasite treatments through the hot/humid wet season, and then a large focus on desexing surgeries from May – October

Planned Collaboration for 2024:

- We will also be conducting an animal census in August across Gapuwiyak ,to maintain our records for the program. This will be conducted with the Yirralka Rangers in a collaborative agreement.
- Continue feral cat trapping with the rangers



*A family of male cats for desexing – all were cryptorchid, meaning only one testis in the scrotum and the other inside the tummy, this is a hereditary genetic problem, passed from father to sons, so it's best to stop these cats from breeding.*



*Vet nurse Jess and Dr Tania desexing a male dog*



*Happy, healthy dogs in Gapuwiyak community*



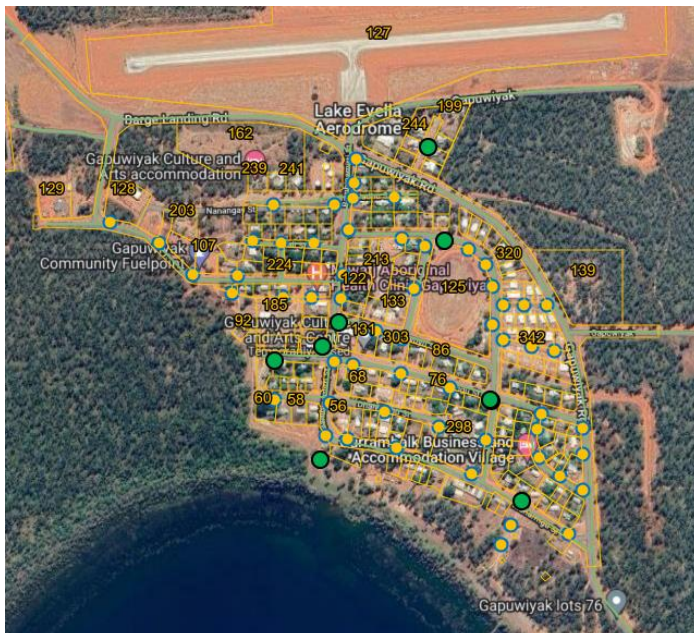
*Puppy with a swollen knee joint, possibly broken, helping Dr Tania choose some pain medicine*



*Dog with dog attack wounds, the owner had done a great job shaving and cleaning the wounds then asked the Animal Management team for further medication.*

### 116 – Lighting for Public Safety

Streetlight repairs are now complete in Gapuwiyak.



**Project Status –Complete**

### 118 – Local Road Maintenance & Traffic Management

#### Balma Access Road Inspection

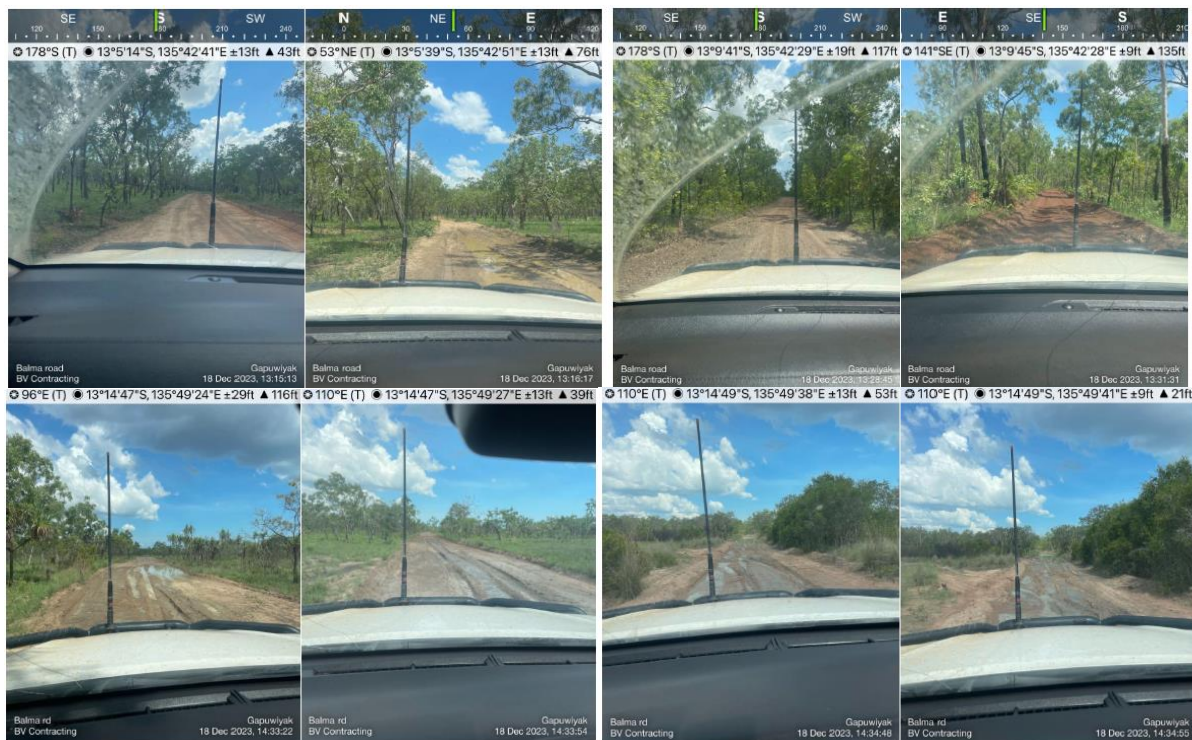
Balma Road inspection was conducted after reports of a poor grade on 18.12.2023. The road was in ok condition, but it was present that some drains had been missed in the maintenance grade.

Some low areas could have also been drained where there was small timber, etc. The main bad section of the road was the last 5km into Balma Outstation. The road looks to run through a paperbark swamp which has no gravel and bad ponding. The water buffalo are also



wallowing in the roadway and making the holes bigger. Please see the chainages and conditions below recorded when onsite. Chainage starting from Balma outstation. Works will need to be reassessed after the wet season.

Chainages Recorded from Inspection – 18.12.2023	
Ch 1.3 to 1.5 – Big holes in road full of water	Ch 11.2 – Big hole diversion around
Ch 1.6 to 1.9 – Bad rutting, ruts up to 300mm deep	Ch 11.8 – Good gravel area possible gravel pit location
Ch 2.1 to 2.2 – Big holes in road full of water	Ch 12.1 – Hole in road and buffalo swimming
Ch 2.3 – Broken down tractor, holes full of water	Ch 13.1 – T intersection blue mud bay road
Ch 2.6 to 2.9 – Bad rutting	Ch 14.3 – Water ponding on road
Ch 3.0 – Big hole full of water	Ch 30.4 – Water ponding on road
Ch 3.1 – Road seems better in higher ground out of paperbark swamp	Ch 31.0 – Water ponding on road
Ch 4.0 – Big puddle in road	Ch 31.1 – Ruts in road
Ch 4.6 to 4.9 – Big holes in road and ruts	Ch 33.2 to 33.4 – No drainage in road
Ch 5.0 – Good road	Ch 34.1 – Hole in road water ponding
Ch 5.3 – Washouts down road pavement	Ch 58.6 – Hole in road water ponding
Ch 5.6 – Washouts down road pavement with diversion	Ch 69.2 – Ruts in road
Ch 5.8 – Ok road	Ch 70.9 – Long diversion around road
Ch 7.9 to 8.0 – Diversion around big water pool and washouts	Ch 71.8 – Long diversion around road
Ch 8.1 – Road is rocky	Ch 72.8 – Ruts
Ch 8.7 – Hole in road diversion 100m long	Ch 75.2 – Hole in road water ponding
Ch 9.2 to 9.5 – No drainage to road	Ch 76.8 – End of road (Central Arnhem intersection)





## 122 – Building Infrastructure Services

### Lot 51 Gapuwiyak (Staff Housing) – Replacement of roofing and structural remediation work

- The scope for the project includes replacement of roofing and structural remediation work.
- External structural engineering experts (HK Solutions) has been engaged to inspect the building and scope the works.
- Works are 5% complete.



### Lot 93 Gapuwiyak (Council Office) – Structural Remediation Works

- The scope for the project includes replacement of roofing, and damaged wall cladding, structural remediation work, and new vinyl flooring.
- External structural engineering experts (HK Solutions) has been engaged to inspect the building and scope the works.
- Works are 5% complete.





#### Lot 130 Gapuwiyak (Mechanical Shed) – Structural Remediation Works

- The scope for the project includes replacement of roofing, structural remediation work, and office space.
- External structural engineering experts (HK Solutions) has been engaged to inspect the building and scope the works.
- Works are 5% complete.



#### Lot 204 Gapuwiyak (Buffalo Boys) – New Toilet Facility

- Works include installation of new toilet facility to the rear shed of Buffalo Boys.
- Works are currently being completed by WTD and are 90% complete.
- Toilet facility itself is complete. Connection to water services and sewer main outstanding. Delays caused by discrepancies in information provided by Power and Water.
- The Contractor is currently waiting for approval from PWC before proceeding with the final sewer connection works.



***Project Status – On-going***



### Lot 107 Gapuwiyak (Fuel Bowser) – Shade Structure

- Project works include the installation of new shade structure over existing fuel bowsers.
- Shelter footings have been completed; the shade structure is due for install in January 2024.
- Works due for completion in January 2024.
- Works are 40% complete.



***Project Status – On-going***



### Public Toilet blocks ML Gapuwiyak – Design Service & Project Management

- Offers has been received for design and project management services to assist with the delivery of public toilet blocks in Gapuwiyak. The Technical Services team are hoping to have an engineer engaged in January.
- Works are 5% complete.



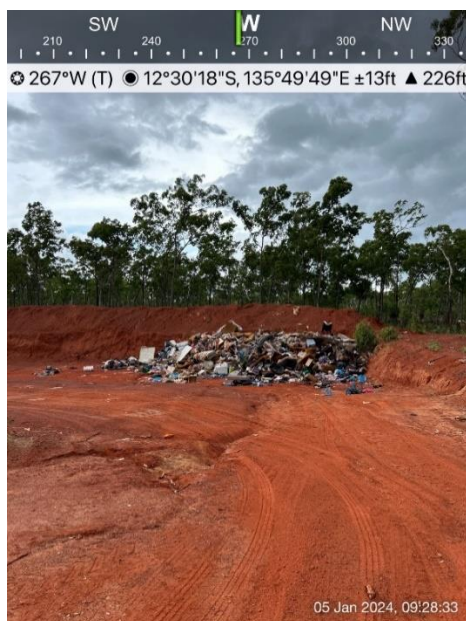
## 129 – Waste and Environmental Services

WS 2244-01 - Manage Landfill / Transfer station operations in Galiwin'ku, Gapuwiyak, Milingimbi, Angurugu, Umbakumba, Milyakburra, Yirrkala, and Ramingining.

Table 1 below illustrates whether the landfills and transfer stations have complied with Council's Environmental Management Plan requirements for the month. Currently, Yirrkala and Angurugu do not require reporting, however, once transfer stations are established these three will also start reporting. As can be seen in Table 1. Gapuwiyak has completed its Environmental Compliance every month for the 2023-24 Financial Year to date.

Table 1. Landfill/Transfer Station Environmental Compliance

	FY 2023-24 Monthly Environmental Compliance											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Angurugu WTS</b>	n/a	n/a	n/a	n/a	n/a	n/a						
<b>Umbakumba WMF</b>	Y	Y	Y	NC	Y	Y						
<b>Milyakburra WMF</b>	Y	Y	Y	Y	Y	Y						
<b>Ramingining WMF</b>	Y	Y	Y	Y	Y	Y						
<b>Milingimbi WMF</b>	Y	Y	Y	Y	Y	NC						
<b>Gapuwiyak WMF</b>	Y	Y	Y	Y	Y	Y						
<b>Galiwinku WMF</b>	Y	Y	Y	Y	Y	Y						
<b>Yirrkala WTS</b>	n/a	n/a	n/a	n/a	n/a	n/a						
<b>Gunyangara WTS</b>	n/a	Y	Y	Y	NC	NC						



Clothing Cell Gapuwiyak

WS 2244-02 - Undertake and report on the removal of recycling streams within each community location.

The table below illustrates materials recovered and transport back to Darwin for recycling so far, this financial year. So far nine different recyclable materials streams have been recovered from the region. The Councils goal is to have a minimum of nine resource recovery streams available to residents, which has now been achieved for FY24. As Table 2 illustrates, Gapuwiyak has sent batteries, drinking containers, damaged bins, and tyres back to Darwin for recycling so far this year.

Table - Resource Recovery up to 30 October 2023

	Angurugu	Umbakumba	Milyakburra	Ramingining	Milingimbi	Gapuwiyak	Galiwinku	Yirrkala	Gunyangara
Batteries	0.9 t		1.025 t	2 boxes		1 box	5.048 t		
CDS (Containers)	1,929	1,883	1,300	12,325	11,455	42,628	54,659	11,326	8,327
Damaged Bins					2 Pallets	0.446 t	1.0 t		
E-Waste					2 Pallets		2 pallets		
Fire Extinguishers									
Gas Bottles									
Household Batteries							10 kg		
Mobile Phones							10 kg		5 kg
Plastics					2 Boxes				
Printer Cartridges								7.84	
Scrap Metal					84.40 t				
Tyres			60	101 + 1 container	99	84			
Waste Oil				2,460 L	820 L				
White Goods									

WS 2777 - Organise and Support the Undertaking of CDS monthly collection community events to be held in each Community by the Municipal Services Program.

This is an ongoing monthly project. Cash 4 Containers is scheduled for the last week of every month across the nine communities. The results for FY24 by community can be seen in the project dashboard below. 202,349 containers have been collected to start off FY24, with 42,628 begin collected at Gapuwiyak.



The goal of the program is to hold monthly depot days in Angurugu, Umbakumba, Ramingining, Milingimbi, Gapuwiyak, Galiwin'ku and Yirrkala and every second month in Milyakburra and Gunyangara.

As can be seen in the table below, no community achieved these results for the 2023-24 financial year.

*Table - Community Depot Days held for 2023-24*

Community	Depot/Collection Days for FY24	Total Containers Collected
Angurugu	2	4,019
Umbakumba	2	4,491
Milyakburra	2	1,507
Ramingining	3	21,177
Milingimbi	3	40,003
<b>Gapuwiyak</b>	<b>2</b>	<b>42,628</b>
Galiwinku	2	54,659
Yirrkala	2	20,338
Gunyangara	2	13,527
<b>Totals</b>	<b>20</b>	<b>202,349</b>

#### WS 2919 Regional Scrap Metal Recovery Project

The major project operating in this space is the Scrap Metal Recovery Project. This has been an ongoing project. Sell & Parker have now completed the work at Milingimbi.

Due to continued delays with access to the barge from Sea Swift, Sell & Parker have moved their equipment off Milingimbi and back to Darwin for servicing. Once serviced, they will move on to Gapuwiyak to continue the scrap metal recovery, they are anticipated to be in Gapuwiyak in mid-February to start the project.

Below is the project dashboard illustrating budget, update and tonnages collected to date.



Figure 2. WS 2020-01 Scrap Metal Recovery Project Dashboard

WS 0002 – Community Awareness and Education*Initiative 1. Container Deposit Scheme - ONGOING**Initiative 2. Mobile Muster – ONGOING**Initiative 3. Clean-up Galiwinku Week 2023 - COMPLETED**Initiative 4. Cash 4 Trash – Milingimbi/Galiwinku**Initiative 5. Two Year Litter Strategy – IMPLEMENTED across all 9 communities.*

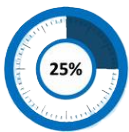
*Initiative 8. Social Housing Bin Stands - COMPLETED*

*Initiative 9. KAB NT Community Visits - COMPLETED*

#### WS 0004– Litter Management

Bi-annual audits are in the planning stages for the FY24 Financial Year. Once audits have been completed, results will be provided to Council.

As well as hot spot audits, Waste Services are also in the process of rolling out Monthly Litter Rating Audits for all communities to be able to develop an understanding of community trends around litter as well as provide an avenue for our Council Operations Managers to report litter issues, provide strategies and report of implementation of strategies.



**Project Status – Audits Started**

#### WS-0006 Wetlands Management

The first step in Councils approach to wetlands management has been to engage a consultant to assist in the development of three strategic Wetlands Management Plans for Yirrkalā, Galiwin'ku and Gapuwiyak (Lake Evella). EcOz Environmental have been awarded the contract and have started the desktop assessment and liaising with the various Indigenous Ranger Groups to assist in access and surveys.

EcOz conducted the site assessment at Gapuwiyak with the Yirralka Rangers, who assisted in identified threatening species, native species, as well as providing information around indigenous environmental land management techniques and cultural information regarding the wetland. The report is expected to be completed in December and a complete summary will be provided at the next LA.

#### WS 1.2 – CCTV upgrades at Gapuwiyak & Galiwinku Waste Collection Facilities

The CCTV cameras surveilling the landfills are three to five years old and were purchased to run at low data speeds provided by the 3G network. However, Telstra has begun to roll out a new network across our remote sights and new technology has been developed for more efficient surveillance. As well as improved technology, the landfill surveillance operates across two separate systems with minimal software maintenance or support provided for troubleshooting.

For these reasons, Waste Services have decided to investigate options to upgrade its CCTV monitoring at the landfills. Waste Services have started the review.

- Developing Safe Operating Procedures for lowering and raising the camera pole.
- Developing a manual and schedule for regular cleaning and maintenance of the hardware.
- Creating a stock list of what hardware has been installed and its condition.
- Reviewing software capabilities and requirements.

Once this review is complete, a staged approach will be taken based on landfill priorities and CCTVs will be upgraded two at a time (if needed).



**Project Status – On-going**

## 169 – Municipal Services/Public Works & Infrastructure Services

### Snap Send Solve Reporting Statistics

Well done to EARC who are still leading the way as Highest rated Solvers for <1000 snaps in the quarter based on overall ratings across Australia & New Zealand.

Enterprise Performance

### Leading Solvers

Highest rated Solvers based on overall rating

#### Criteria

- <1,000 Snaps in the quarter
- >10% of Snaps rated



## Snap Send Solve East Arnhem Regional Council Monthly report summary



This period: 2023-12-01 to 2023-12-31

Last period: 2023-11-01 to 2023-11-30

### Total Reports

This Period	Last Period	% Change
79	83	-5%

### Customer Satisfaction Score

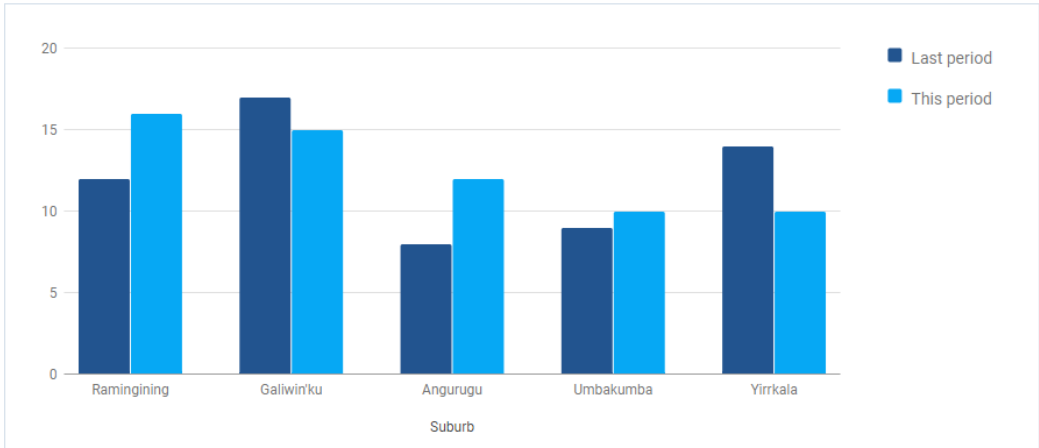
Customer Satisfaction Score (out of 5) provided by Snap Send Solve users for your authority.

	This Period	Last Period	% Change
East Arnhem Regional Council	5.0	5.0	1%
Similar sized council average(state based)	4.9	4.9	1%
State average	4.5	4.5	-0%

Reports by Top 5 Suburbs

Total reports received by suburb for the period.

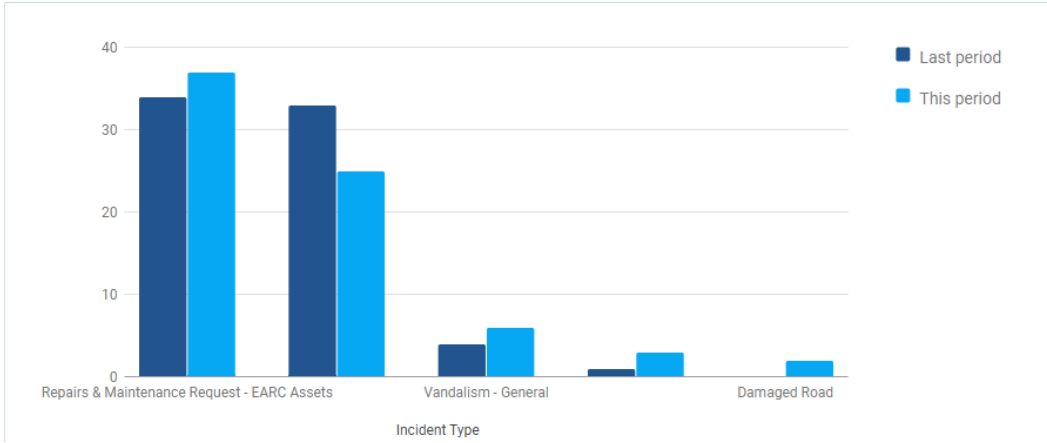
	This Period	Last Period	% Change
Ramingining	16	12	33%
Galiwin'ku	15	17	-12%
Angurugu	12	8	50%
Umbakumba	10	9	11%
Yirrkala	10	14	-29%



Reports by Top 5 Incident types

Total reports received by incident type for the period.

	This Period	Last Period	% Change
Repairs & Maintenance Request - EARC Assets	37	34	9%
Facility - General Request	25	33	-24%
Vandalism - General	6	4	50%
Public Area Maintenance	3	1	200%
Damaged Road	2	0	N/A



### Reports by Top 5 Suburbs and Top 5 Incident types (This period)

	Repairs & Maintenance Request - EARC Assets	Facility - General Request	Vandalism - General	Public Area Maintenance	Damaged Road
Ramingining	2	6	6	0	0
Galiwin'ku	3	8	0	1	2
Angurugu	11	1	0	0	0
Umbakumba	8	2	0	0	0
Yirrkala	5	4	0	1	0

### Reports Triaged

Total reports received by your Authority that have been triaged to other authorities by your Customer Service team.

	This Period	Last Period	% Change
Power Water	1	0	N/A

### Reports Sent to Other Authorities

Total reports sent by Snap Send Solve users to other Authorities within your boundary, that your Authority is not responsible for.

	This Period	Last Period	% Change
Power Water	10	5	100%

### Mower & Tractor Competency Training

The Municipal services team completed mower and tractor competency training for the Kubota mowers and tractor and slashers across all communities with the available fleet assets. The trainer was impressed with the Gapuwiyak team, here are a few photos Greg captured during the training.







### JCB Backhoe Induction Training

The new backhoe arrived in Gapuwiyak with training being back-to-back with the mower and tractor competency course, thanks to the team for attending both, and staying focused.



### **ATTACHMENTS:**

Nil

**NOTING PROGRESS AND ACHIEVEMENT**

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**3.3 Council Operations Manager Report****AUTHOR**

Wendy Brook (Executive Assistant to the CEO)

**RECOMMENDATION****That the Local Authority notes the Council Operations Manager report.****SUMMARY:**

This report is provided by the Council Operations Manager at every Local Authority Meeting to provide information and updates to members.

**BACKGROUND:**

In line with Guideline 1: Local Authorities, it is a requirement for a report to be included on service delivery issues in the Local Authority area.

**GENERAL:**

Happy New Year. I look forward to engaging and working closely with you all, and I am excited about what we will achieve together in 2024 for Gapuwiyak Community.

The Council, together with other stakeholders, hosted the Christmas Markets and Carols on 1 December 2023. The evening was a great success.

A big thank you to the Aged Care clients who sang Christmas Carols in Yolngu Matha for the night which was a hit. TEEBA radio asked them for permission to play it on the radio throughout the festive season.

Thank you to all our stakeholders who worked tirelessly with everyone to ensure the event was a success.

The Community Development team continues to work and engage with the community, and we are open to suggestions on how we can improve our services to the Community.





*Children queuing to get a photo with Santa*



*Children waiting for their turn at face painting*

Community Night Patrol (CNP) officers took time off during the Christmas break and returned to work on 9 January 2024. A meeting was held on 12 December 2023 between the CNP team and the community elders, and we are excited that we will be working more closely with traditional owners, police, and community elders.

The crèche was shut over the Christmas period and opened on 15 January 2024. Helen and Linda are currently the only staff at present, however recruitment is underway for two childcare worker positions.



*Children playing in the new grand octagonal sandpit*





The Wapurarr' Place now has 12 intensive clients receiving mental health support.

We continue to be pleased with the success of the Gapuwiyak Library. There is a strong demand for reading support, particularly from primary school-aged children. The Library Club events are also a source of positive attention and validation for many children, providing psychosocial protection against later mental health issues.

The Wapurarr' Place enjoyed participating in the Gapuwiyak Christmas Markets, providing the face painting stall. These community events are great opportunities to increase community familiarity and positive associations with our program, helping combat the stigma against mental health support in the community.

Miyalk Nights continue to be popular in theory and are frequently requested by the community, however, there has been a sharp decline in numbers over the past few months.



*Children enjoying reading*

**ATTACHMENTS:**

Nil

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**NOTING PROGRESS AND ACHIEVEMENT**

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**3.4 Youth, Sport and Recreation Community Update****AUTHOR**

Wendy Brook (Executive Assistant to the CEO)

**RECOMMENDATION****That the Local Authority notes the Youth, Sport and Recreation Community update.****SUMMARY:**

This report sets out to highlight Youth, Sport and Recreation staffing updates, events, activities, successes and challenges in your community.

**BACKGROUND:**

The Youth, Sport and Recreation program aims to strengthen young people, helping them live happy, healthy lives. As such, we deliver a range of funded activities and programs which strengthen and support their connection to body, mind, kinship and culture.

**GENERAL:**

The Youth, Sport and Recreation program seeks input, feedback and support from the Local Authority in an effort to continually improve what we do. Please note the following updates for Youth, Sport and Recreation in your community.

- Community staffing update.
- Current after School hour's programs.
- School holiday programs.
- Upcoming events.
- Remote Sports Program (formal and informal competition, visits from peak sporting bodies).
- Youth Diversion (Yirrkala/Gunyangara, Milingimbi, Ramingining, Gapuwiyak).
- Program success / challenges.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**ATTACHMENTS:**

Nil

**NOTING PROGRESS AND ACHIEVEMENT**

3.5 Local Authority Action Register

**AUTHOR** Wendy Brook (Executive Assistant to the CEO)

{custom-field-reason-for-confidentiality}

**RECOMMENDATION**

**That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.**

**SUMMARY:**

The Local Authority is asked to review the range of actions and progress to complete them.

**BACKGROUND:**

The current Local Authority Action Items List, and updates on progress to complete them, is attached.

**GENERAL:**

The attached report gives the Local Authority an opportunity to check that actions from previous meetings are being implemented. New actions will be added to the Action Register.

If an action is completed the Local Authority need to request for the item to be removed from the Action Register, for the Council to endorse.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

**ATTACHMENTS:**

1. Local Authority Gapuwiyak December 2023 [3.5.1 - 12 pages]

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
001/2020	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p> <p>d) Seek clarification from Northern Territory Government how Kava is going to be managed in the Northern Territory during the next two years, the duration of the pilot.</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot - Ongoing</p> <p>12.10.2021 – Update provided to LA Members - ongoing</p> <p>17.12.2021 – A separate report will be presented by the CEO in the meeting.</p> <p>21.01.2022 – CEO is having meetings about consultation on 8 Feb 2022.</p> <p>18.03.2022 – Cr Bandi Wunungmurra and the Director Community Development to attend the regional Children and Families Meeting on the 5 April to advocate Council's position on this.</p> <p>09.05.2022 - Dale Keehne and President Lapulung Dhamarrandji attended the RCFC and will provide updates to the Local Authority.</p> <p>20.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>25.11.2022 – As noted above.</p> <p>20.11.2022 – CEO to provide further update.</p> <p>24.03.2023 – CEO to update.</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
		14.12.23 – Dr Frank Daly has left NTG, and as such EARC needs to wait until a replacement has been decided upon to continue conversations. Meeting with Jim Rogers and NIAA has been postponed until next Council meeting.

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
<p>PA System</p> <p>Upgrades to the PA system \$43,000</p>	<p>The Director of Technical &amp; Infrastructure Services to provide an update on the upgrade to the PA system at next meeting.</p>	<p>10.07.2020 - Action item issued to ICT Department and are looking into options for positioning at the oval potentially on one of the lighting towers given power and mounting height already available.</p> <p>25.09.2020 The Local Authority confirms it wants a new PA system installed to ensure PA coverage across the whole community.</p> <p>29.01.2021 – Jonathan Lora sent a revised action for commencement. The work to produce a revised design and costing is underway.</p> <p>19.03.2021 – Installation to commence in four weeks. Speakers to cover across the whole community</p> <p>12.05.2021 – Revised price for installation will be taken to next LA, \$63,000 pricing.</p> <p>21.05.2021 – Needs more funding to go towards project, update will be provided at next LA. – Funding options to be further discussed.</p> <p>19.11.2021 – Additional fund is required for the project. LA approves an additional \$20,000 for a full upgrade of the PA system based on the quotation received.</p> <p>21.01.2022 – funds approved at Council meeting in December – project to start in February.</p> <p>28.05.2022 - Telstra and Wyatt Broadcast and Media Solutions P/L have been engaged - a tentative start date for the 25th of April 2022 and a completion date for the 29th of June 2022.</p> <p>There has been a delay due to additional requirements with a clearance mounting pole and costs, all pricing received for additions and will be actioned.</p> <p>22.06.2022 – as above – no action until new ICT Manager starts July 12.</p>



**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
		<p>19.10.22 gear ordered should be here mid-November is progressing</p> <p>20.01.23 – Equipment has arrived, looking at March to begin. Weather dependant.</p> <p>24.03.2023 – The Contractors will start working as soon as the weather settles down and roads are open.</p> <p>27.04.23 – ongoing</p> <p>29.06.23 – Underway and waiting approximately 2 weeks for road to open.</p> <p>20.07.23 Pole is on its way, still going ahead within the fortnight.</p> <p>29.08.23 Waiting on brackets for the pole – 2 to 3 weeks</p> <p>26.10 will be attending in approximately a couple of weeks. Needed before wet season.</p> <p>14.12.23 – K&amp;J are at Gapuwiyak and IT Hugh Hunter is also working there to have this completed.</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Changes to the EARC Funeral Services and Cemetery Management Policy	<p>Local Authority members with support of Council staff hold a community meeting to explain the changes to the EARC Funeral Services and Cemetery Management Policy.</p> <p>Approves the use of the headstone moulds purchased for burial headstone requirements in the community.</p> <p>Recommends an expression of interest application being lodged for installation of water and power at the Gapuwiyak Cemetery for consideration as an LAPF Project.</p> <p>Recommends installation of lighting and shelters at the Gapuwiyak Cemetery.</p>	<p>20.01.23 – Director Technical and Infrastructure Services to advise. Director of Community Services to also advise and follow up.</p> <p>24.03.2023 – Council has submitted a motion to LGANT for Funeral services and cemetery management. Lighting and shelters are waiting to be actioned.</p> <p>27.04.23 – Looking for resolution in June have spoken with LGANT from Legislation.</p> <p>29.06.23 – Ongoing</p> <p>20.07.03 Ongoing</p> <p>29.08.23 – update to be provided</p> <p>26.10.23 – Policy has been completed and rest ongoing.</p>
Public wifi	The current public wifi is placed in the Library Building. Public wifi to be placed a place to ensure convenience and maximum usage.	<p>24.03.2023 - The public wifi to be placed at the Council Meeting room to ensure that more people can access and use free wifi. Director Technical and Infrastructure services to approach Telstra to include the public wifi as part of their public telephone service. Director Technical and Infrastructure services to explore option for broader community wifi coverage.</p> <p>29.06.23 – Ongoing</p> <p>20.07.23 – Move tower and relocate wifi new tower 2 months away update next meeting.</p> <p>29.08.23 - moving tower to new position, which has been mapped out. Already budgeted for.</p> <p>26.10.23 – I.T has this underway. Tower will stay where it is until after wet season.</p> <p>14.12.23 – This will occur in New Year.</p>

**GAPUWIYAK ACTIONS**

ACTION ITEM	ACTIONS	STATUS
Safety concerns Marrangu Street	Director Technical and Infrastructure Services asked to look into the installation of speed humps on the said street.	24.03.23 – Director Technical and Infrastructure Services to provide update. 20.07.23 Ongoing. 26.10.23 – Ongoing. Update to be provided by DTSI at next LA meeting. 14.12.23 – Speed bumps and signage ordered.

## GAPUWIYAK ACTIONS

Items on Hold/Advocacy Items	<u>ACTIONS</u>	STATUS
Upgrade Airport Waiting Area		<p>22.05.2020 – The advice received was that the NTG is only responsible for grounds maintenance and the structure was built by the Community Incorporated Council/Shire at the transition of local government.</p> <p>29.01.2021 – The Local Authority has recommended a financial contribution toward a co-funded grant opportunity – to be tabled at the February Council meeting.</p> <p>19.03.2021 – Council have put \$50 aside to work with NT Government to help with costs on the upgrade of the airport area</p> <p>12.05.2021 – Ongoing – Funding opportunity will be advised</p> <p>21.05.2021 – Advocacy has been sought for funding, next round has been open and funding options will be available at next LA meeting.</p> <p>21.01.2022 – Ongoing</p> <p>20.05.2022 – no change – seeking additional funding.</p> <p>30.06.2022 – no change</p> <p>Move to advocacy</p> <p><b>20.01.22 – No further grants</b></p>

**GAPUWIYAK ACTIONS**

Council Operations on Public Holidays.	<p>(a) Notes we Yolngu and Balanda are living together now, and requests a range of traditional and western programs be developed to mark New Year's Day, Australia Day, Anzac Day and NAIDOC Day, where Yolngu and Balanda celebrate together.</p> <p>(b) Involve and work with NORFORCE in arranging the Anzac Day celebrations.</p> <p>(c) Recommends to arrange safe boxing events as part of New Year's Day celebration.</p>	29.06.23 – ongoing discussions with staff. <b>Removed Action to Advocacy</b>
Council Operations on Public Holidays.	<p>(d) Notes we Yolngu and Balanda are living together now, and requests a range of traditional and western programs be developed to mark New Year's Day, Australia Day, Anzac Day and NAIDOC Day, where Yolngu and Balanda celebrate together.</p> <p>(e) Involve and work with NORFORCE in arranging the Anzac Day celebrations.</p> <p>(f) Recommends to arrange safe boxing events as part of New Year's Day celebration.</p>	29.06.23 – ongoing discussions with staff. <b>Removed Action to Advocacy</b>

**GAPUWIYAK ACTIONS**

Gapuwiyak aerodrome	Local Authority would like to approach the relevant authority for information on future plans for the Gapuwiyak aerodrome.	<p>20.01.23 - If available invite representatives to meet with the Local Authority to discuss future aspirations for the Gapuwiyak aerodrome including extensions of the strip and inclusion of public facilities and toilets.</p> <p><b>27.04.23 – ONGOING – TO DISCUSS NEXT MEETING.</b></p> <p>29.06.23 – ONGOING</p> <p>20.07 TO BE COVERED IN REPORT LATER IN MEETING.</p> <p>29.08.23 ONGOING</p> <p><b>MOVED TO ADVOCACY</b></p>
Lack of Walkways (community members walking through people's houses and properties.	Director Community Development to write a letter to Territory Housing raising this issue and requesting action.	<p>24.03.23 – Director Community Development to provide update.</p> <p>20.07.23 Update prior to next meeting by Director Community Services.</p> <p>29.08.23 Ongoing discussion around footpaths and how they will link up with existing.</p> <p>26.10.23 Ongoing – Feedback given to DIPL regarding above. No walkways included in the new subdivision. – <b>To be retained in Advocacy.</b></p>

**COMPLETED ACTIONS:**

**GAPUWIYAK ACTIONS**

178/2021 Questions from Members	That the Local Authority:  a) Notes the question from members. b) Requests a letter be written from the Local Authority to NT Health and Miwatj Health requesting the provision of a morgue service in Gapuwiyak, as in Galiwin'ku, as it is an essential and very important need for the community.	<b>Completed</b>
Purchase of a four wheel drive equipped Coaster bus, as offered by the Federal Government Opposition	The Gapuwiyak Local Authority supports the purchase a four wheel drive equipped Coaster bus, as offered by the Federal Government Opposition ahead of the next election, and requests Council management to work with the school, and possibly other organisations on how to ensure the most effective use of the bus, and funding for its repair and maintenance.	<b>30.06.2022 – Remove item – will not progress any further.</b>
Community Entrance Signage Project – Gapuwiyak	That Local Authority members review the tabled Community Entry signs and provide feedback on the structure of the information and design of the sign specific for the Gapuwiyak community entrance.	<b>22.06.2022 – Completed</b>
121/2020 Gapuwiyak Community Footpath Installation	That the Local Authority notes the report and approves the new locations marked in green for the allocation of Local Authority Project Funding on Gapuwiyak community footpaths.	<b>19.10.22 completed</b>
Church Repairs		<b>19.10.22 APAC engineering program has conducted maintenance and upgrades to the facility. – Remove from action list.</b>
Infrastructure for Youth to hang out		20.01.22 - Remove from action list Facility completed. <b>Approved February Council meeting and removed.</b>

**GAPUWIYAK ACTIONS**

Street Naming for Gapuwiyak Subdivision Stage 2 & Stage 3	<p>The Local Authority recommends the following street names to submit to the NT Place names Committee for consideration:</p> <p>a) Road 1 – Dhurrbinda (meaning - a bush plum)</p> <p>b) Road 2 – Dhayarrmirri (meaning – a small river for locals to swim)</p>	<p>10.03.2022 – Names suggested going to next Council for support approval at the next meeting then will be placed in front of the Place name committee.</p> <p><b>24.03.2023 – Waiting to hear back from the committee after their review and discussion.</b></p> <p><b>29.06.23 – Completed</b></p>
Notice prior to power cuts	COM to talk to Power and Water officers to provide proper notice.	<b>24.03.23 – COM to provide update at next LA meeting.</b>
175/2021  Series of Murals (re-tabled)	<p>That the Local Authority:</p> <p>(a) Continue to consider and advise when agreed what significant person or people to include in the series of murals.</p> <p>(b) Speak to family members, and start gathering together photos, of possible candidates, to be given to the Community Development Coordinator.</p>	<p>19.03.2021 – Awaiting on suggestions, LA members still to speak to families seeking permission.</p> <p>12.05.2021 – Ongoing – Still waiting on suggestions from LA Members.</p> <p>12.10.2021 – LA members have gathered a list of names for the murals and are waiting for family to approve the inclusion in the murals.</p> <p>19.11.2021 – Consultation with community members and Traditional Owners continuing.</p> <p>21.01.2022 – Further consultation and discussion with the Local Authority is ongoing. A potential idea was to have the School logo referencing tribes in the community. The Director Technical and Infrastructure services to develop a concept design for consultation with community, Traditional Owners and Milintji Corporation.</p> <p>18.03.2022 – The CDC to work with the LA members and the community to agree on the Murals.</p> <p>09.05.2022 – CDC has scheduled meeting 10.05.2022 with LA members to agree on murals. Update to be given in next LA Meeting 20.05.2022</p>



**GAPUWIYAK ACTIONS**

		<p>20.05.2022 – Community elders have requested the presence of the Elected Members to consult with regarding the selection of founders of Gapuwiyak for inclusion in the murals.</p> <p>20.01.22 – Consultant engaged. To visit communities and conduct workshops etc.</p> <p>20.07 16/9 and 25/9 mural to be painted – charters and planes for members to travel to Nhulunbuy and be part of it.</p>
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## NOTING PROGRESS AND ACHIEVEMENT

### 3.6 Corporate Services Report

#### AUTHOR

Nawshaba Razzak (Procurement Officer)

#### RECOMMENDATION

**That the Local Authority receives the Financial and Employment information as of 31 December 2023.**

#### SUMMARY

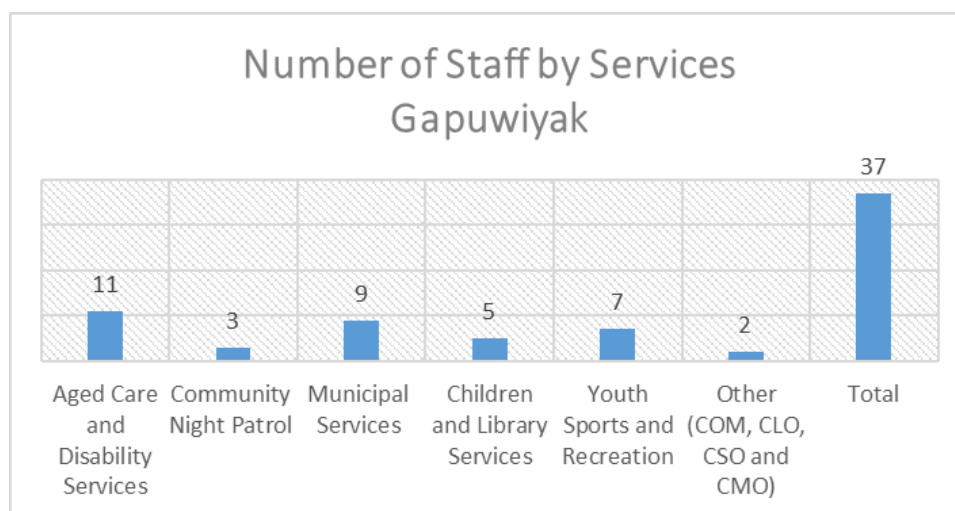
This report presents the financials and employment statistics as of 31 December 2023 within the Local Authority area.

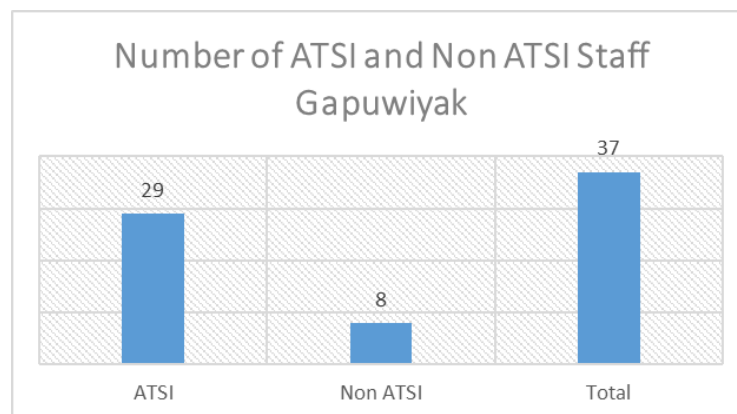
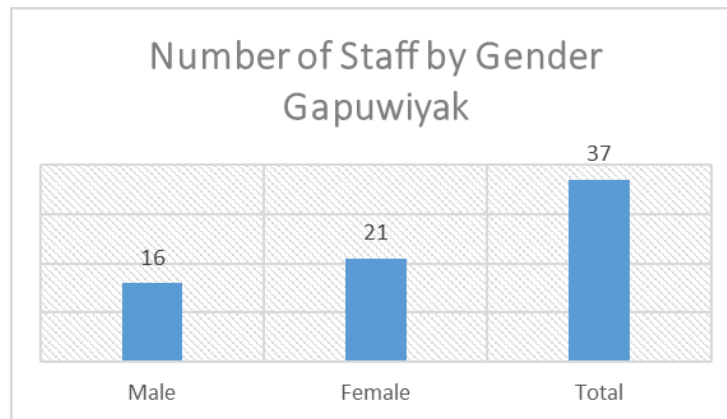
#### BACKGROUND

Local Authorities need to consider the Finance Report carefully as it details the current actual figures against the budget for the Local Authority area. Also, the report details the number of staff against the different service areas.

#### GENERAL

##### Employee Statistics:





Vacancies as of 31 December 2023:

<b><u>Position</u></b>	<b><u>Level</u></b>
Childcare Worker	Level 1
Community Media Officer	Level 1
Community Night Patrol Officer	Level 1
Youth Mentor	Level 2
YSR Worker	Level 1

The report author does not have a conflict of interest in this matter (Section 179 of the Act)

**ATTACHMENTS:**

1. Income and Expense Statement - Each Reporting Location - Gapuwiyak [3.6.1 - 1 page]

EACH REPORTING LOCATION	Gapuwiyak		
INCOME AND EXPENSE STATEMENT	ACTUALS YTD	BUDGET YTD	VARIANCE YTD
YEAR TO DATE 31 DECEMBER 2023			
<b>OPERATING REVENUE</b>			
Grants	1,111,153	1,365,397	(254,244)
User Charges and Fees	474,373	714,144	(239,771)
Rates and Annual Charges	849,250	798,834	50,415
Interest Income	-	-	-
Other Operating Revenues	640,058	453,247	186,811
Council Internal Allocations	(6,292)	-	(6,292)
Untied Revenue Allocation	694,758	694,758	-
<b>TOTAL OPERATING REVENUES</b>	<b>3,763,299</b>	<b>4,026,380</b>	<b>(263,081)</b>
<b>OPERATING EXPENSES</b>			
Employee Expenses	1,244,878	1,332,670	(87,791)
Materials and Contracts	567,547	1,358,939	(791,391)
Elected Member Allowances	-	-	-
Elected Member Expenses	-	-	-
Council Committee & LA Allowances	3,000	17,400	(14,400)
Depreciation and Amortisation	333	-	333
Interest Expenses	-	-	-
Other Operating Expenses	824,279	758,750	65,528
Council Internal Allocations	862,567	885,561	(22,994)
<b>TOTAL OPERATING EXPENSES</b>	<b>3,502,604</b>	<b>4,353,320</b>	<b>(850,716)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>260,695</b>	<b>(326,940)</b>	<b>587,635</b>
Capital Grants Income	-	-	-
<b>SURPLUS / (DEFICIT)</b>	<b>260,695</b>	<b>(326,940)</b>	<b>587,635</b>
<b>Remove Non-Cash Item</b>			
Add Back Depreciation Expense	333	-	333
<b>Less Additional Outflows</b>			
Capital Expenses	(18,159)	(475,000)	456,841
Carried Forward Revenue for FY2025	-	(140,300)	140,300
Transfer to Reserves	(204,219)	(204,219)	-
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(222,378)</b>	<b>(819,519)</b>	<b>597,141</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>38,650</b>	<b>(1,146,459)</b>	<b>1,185,109</b>
<b>Add Additional Inflows</b>			
Carried Forward Grants Revenue	64,131	514,133	(450,003)
Transfer from General Equity	-	-	-
Transfer from Reserves	906,682	906,682	-
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>970,813</b>	<b>1,420,816</b>	<b>(450,003)</b>
<b>NET OPERATING POSITION</b>	<b>1,009,463</b>	<b>274,357</b>	<b>735,106</b>
			-

#### **4 Confidential Reports**

GENERAL BUSINESS

#### **5 Date of Next Meeting**

22 March 2024.

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#### **6 Meeting Close**